

PARTNER SELECTION POLICY

IMPACTX FOUNDATION

"Be the Reason Someone Smiles Today"



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1. Policy Statement:

ImpactX Foundation is committed to ensuring a transparent, accountable and fair process for selecting partners for project implementation. All partnerships are based on merit, capacity and compliance with safeguarding and donor requirements.

2. Purpose:

- Ensure transparency and fairness in partner selection
- Select competent and reliable implementing partners
- Promote value for money and efficiency
- Ensure compliance with safeguarding (including PSEA) standards

3. Scope:

- Implementing NGO partners
- Local and international collaborating organizations
- Vendors and service providers
- Consultants engaged in project activities

4. Guiding Principles:

- Transparency
- Accountability
- Equal Opportunity
- Value for Money
- Safeguarding Compliance

5. Eligibility Criteria:

- Legally registered organization
- Relevant sector experience
- Strong financial management system
- Technical capacity
- Compliance with safeguarding policies (PSEA, Child Protection)
- No record of fraud or corruption

6. Partner Selection Process:

- Call for Proposals (CFP) / Expression of Interest (EOI)
- Submission of documents
- Screening
- Technical & Financial Evaluation
- Due Diligence
- Final Approval

7. Evaluation Criteria:

- Technical Capacity – 30%
- Relevant Experience – 25%
- Financial Proposal – 20%
- Organizational Strength – 15%
- Safeguarding Compliance – 10%

8. Conflict of Interest:

Any staff involved must declare conflicts of interest and be excluded from decision-making if applicable.

9. Safeguarding Commitment:

ImpactX Foundation maintains zero tolerance towards sexual exploitation, abuse and harassment (PSEA).

10. Record Keeping:

All documents must be properly stored for audit and compliance purposes.

11. Policy Review:

This policy will be reviewed periodically to ensure alignment with donor requirements and organizational standards.