

Terms and Conditions for Volunteering

As a volunteer of ImpactX Foundation, I agree to uphold the values, mission, and standards of the organization and comply with the following terms and conditions:

1. Positive Attitude: Volunteers must maintain a positive, respectful, and cooperative attitude toward beneficiaries, fellow volunteers, staff members, and community stakeholders.

2. Compliance with Organizational Policies: Volunteers must follow all instructions, policies, guidelines, and decisions communicated by authorized representatives of the Foundation.

3. Commitment to Time and Responsibilities: Volunteers are expected to perform their assigned duties responsibly and adhere to agreed schedules and deadlines.

4. Meeting Attendance: Volunteers must attend required meetings, training sessions, workshops, and the Annual General Meeting. In cases of unavoidable absence, volunteers should notify the relevant authority in advance and participate online whenever possible.

5. Non-Political and Drug-Free Environment: Volunteers shall not engage in political activities while representing the Foundation. The use, possession, or influence of drugs, narcotics, alcohol, or tobacco during volunteer activities is strictly prohibited.

6. Dedication to Community Service: Volunteers should actively contribute their time, skills, and efforts to support disadvantaged individuals and communities in a constructive and meaningful manner.

7. Respect and Non-Discrimination: Volunteers must treat all individuals with dignity and respect, regardless of age, gender, religion, ethnicity, disability, nationality, or socioeconomic background.

8. Confidentiality: Volunteers must maintain the confidentiality of any sensitive information obtained through their involvement with the Foundation, including personal information of beneficiaries, staff, and donors.

9. Professional Conduct: Volunteers are expected to conduct themselves in a professional and ethical manner at all times and avoid any behavior that may harm the reputation of the Foundation.

10. Child Protection and Safeguarding: Volunteers working with children and vulnerable individuals must adhere to all safeguarding and child protection policies of the Foundation and report any concerns immediately.

11. Teamwork and Collaboration: Volunteers should work cooperatively with fellow volunteers, staff, and partners to achieve the Foundation's goals and objectives.

12. Communication: Volunteers must maintain regular communication with designated coordinators and promptly respond to official communications whenever possible.

13. Use of Organizational Property: Any equipment, materials, documents, or resources provided by the Foundation must be used responsibly and returned upon request.

14. Social Media and Public Representation: Volunteers may not make public statements, media comments, or social media posts on behalf of the Foundation without prior authorization.

15. Health and Safety: Volunteers must follow all health, safety, and security procedures established by the Foundation and immediately report any incidents, accidents, or hazards.

16. Voluntary Service: Volunteer service is unpaid unless otherwise agreed in writing by the Foundation. Volunteers are not considered employees of the organization.

17. Termination of Volunteer Service: The Foundation reserves the right to suspend or terminate a volunteer's participation for misconduct, violation of these terms, or any action that conflicts with the mission and values of the organization.

Declaration: I have read, understood, and agree to comply with the above Terms and Conditions for Volunteering. I understand that failure to comply may result in the suspension or termination of my volunteer status.

Personal Information:

Full Name:

Father's Name:

Mother's Name:

Present Address:

Permanent Address:

Contact Number:

Signature & Date

Required Documents:

1. Copy of National ID Card (NID) or Passport.
2. Two (02) Recent Passport-Size Photographs.
3. Copy of Parent/Guardian National ID Card or Passport (if applicable).
4. Candidate's Contact Number.
5. Two (02) Emergency Contact/Guardian Phone Numbers.